

# CHARLESTOWN ROWING CLUB



Charlestown  
Rowing Club

[www.charlestownrowingclub.org.uk](http://www.charlestownrowingclub.org.uk)

## MEMBERSHIP POLICY

### 1. PURPOSE

- 1.1 This Membership Policy is to support the Constitution and Code of Conduct of Charlestown Rowing Club (the Club)

### 2. GENERAL MEMBERSHIP

- 2.1 No person may participate in rowing or use or benefit from the equipment and facilities of the Club unless they are a Full Member of Charlestown Rowing Club. Social Members may not row or participate in water-based activities but may participate in Club social and support activities.
- 2.2 The Membership year shall run from 1 January to 31 December each year.
- 2.3 Membership of the Club shall be open to any person, regardless of race, gender, sexual orientation, or ability.
- 2.4 Membership is granted to an individual and is not transferable
- 2.5 The Membership Secretary shall receive the application/renewal forms and relevant subscriptions and renew Memberships or admit new applicants to Membership.
- 2.6 The Membership Secretary shall maintain a current membership list and regularly advise the Committee on membership numbers and trends and may advise Committee Members on the membership status of any individual - to facilitate Crew selection and club administration.
- 2.7 If, at any time, the Committee considers that the Membership roll is at a level such that Members are not able to use the equipment and facilities of the club freely and easily, the Committee may introduce a temporary restriction on Membership until the situation is resolved, with either reduced Membership or increased rowing opportunities.
- 2.8 A member may resign by giving one-month notice in writing to the Membership Secretary. Membership fees paid will not be refunded unless, in extraordinary circumstances, a Member is unable to participate in rowing for medical or other special reasons. In this case the Membership Secretary may, at her / his discretion, refund to that Member a proportion of the fees already paid equivalent to the pro-rata rate for the number of full months unexpired in the membership year.

### 3. CLASSES OF MEMBERSHIP

3.1 The Club may have different classes of membership as follows:

Class of Membership	Notes
Full Member	Adult Rowing Member
Junior Member	11 – 16 years
Social Member	Non Rowing / Non-Participating Member
Life Member <i>Active Member</i>	Active Life members have the general rights and responsibilities of a participating Full Member, but may not pay Annual Subscriptions other than a sum at least equivalent to the British Rowing component sum.

3.2 Full Members Full members shall be over the age of 16 at the start of a membership year. They may participate in all Club activities including rowing. They may vote on matters at General meetings and may stand for and be elected to the Club Committee. Student Members are regarded as Full Members.

3.3 Junior Members: Junior Members pay a reduced Annual Subscription. Junior Members are defined as in Academic Years 7 to Year 11 (generally between the ages of 11 – 16 years). A Junior Member who reaches the age of 16 in any Membership year shall retain Junior Membership until the end of the Membership Year (CPGA advice). CPGA rules indicate a junior Under 14 equates to a Year 9 and an Under 16 to a Year 11 in compulsory education. Junior Members do not have voting rights and may not stand for and be elected to the Club Committee.

3.4 Social Members: Social Members are non-participating Members. They may vote on matters at General meetings and may stand for and be elected to the Club Committee.

3.5 Life Members: *This class of Membership is now closed to new applicants by resolution of the Annual General Meeting of the Club on 17 November 2008. Current Participating Life Members only may apply for Active Membership of the Club by the completion of the required Membership Application Form and the payment of a sum decided at the AGM at least at a sum equivalent to the sum deemed payable for the British Rowing Membership (in the prescribed manner) via Charlestown Rowing Club. Active Life Members are regarded as Full Members.*

#### **4. MEMBERSHIP FEES**

- 4.1 Membership renewal fees are due on 1 January.
- 4.2 The Fees for all categories of Membership shall be decided by the Annual General Meeting of Club Members each year.
- 4.3 Within the Rowing Membership Categories, discounts / supplements may apply subject to confirmation at the Annual General Meeting of Club Members each year.
- a) Family Discount: At the time of application for (of renewal of) Membership, a paid up Full Rowing member(s) may enrol up to 3 dependent children [under 16 and normally living at the same address as the Full Member(s)] for the equivalent cost of one Junior Membership Fee.
  - b) Student Discount: At the time of application for (of renewal of) Membership an applicant for Full Rowing Membership who is between the age of 16 and 21 years and in full time education (evidence required), may apply to pay only the Student Membership fee. Application must be in writing and will be determined by the Membership secretary
  - c) Early Payment Discount. Applicable to Full Adult Member renewals only. Discount is applicable if full annual subscriptions are received before 31 January.
  - d) Hardship Discount. An applicant for Full Adult membership, or renewal thereof, who has genuine difficulty in paying the published subscriptions, may apply for a 50% discount on that sum. Applications are to be made to the Membership Secretary and will be decided by the Committee. The Committee decision is final.
- 4.4 British Rowing Membership: To comply with conditions imposed on grants Charlestown Rowing Club received all active Full Adult members must also become (in the prescribed manner) Members of British Rowing. All Active Adult Members shall pay a sum for Membership of British Rowing as agreed by a General Meeting of the Club Members. For Adult Members this sum is included within the Annual membership subscriptions and is payable by all Members irrespective if they hold separate membership of British Rowing

## **5. RENEWAL OF MEMBERSHIP**

- 5.1 Renewal of Membership is applicable to all those who have been a Member of Charlestown Rowing Club at any time in the 12 months preceding an application for Membership/Renewal of membership. Applicants for renewal of membership shall pay the full Annual membership fee (with early payment discount if applicable)

## **6. NEW MEMBERSHIP**

New Membership is relevant to persons who have not been a Member of Charlestown Rowing Club in the 12 months preceding an application for Membership.

- a) Applicants for new Adult Membership (including Student) must fully complete an application form before undertaking rowing activities and pay the Annual Membership subscription in full or pro-rata rate for the number of full months remaining of the Membership year of joining.
- b) Applicants for new Junior Membership must fully complete an application form before undertaking rowing activities and pay the Junior Membership subscription in full. If joining on 1 August or later, the subscription shall be at the lower rate as decided at the AGM.
- c) Applicants for new Social Membership should complete an application form and pay the Annual Membership subscription in full.

## **7. TEMPORARY MEMBERSHIP**

- 7.1 Trial Membership - 1 month.

In order to encourage participants into rowing, persons new to rowing may be elected to 'try' the sport for a period of 1 calendar month before they commit to join the Club.

Trial Members must fully complete a Membership Application Form and may only participate in limited (Novice / under instruction) rowing activities as a Trial Member for a period of 1 month. If the Trial Member wishes to continue to row then full membership is required and Membership subscriptions will fall due, backdated to the date that the individual commenced rowing. If after the 1 month period an applicant does not wish to pursue full Membership of the Club the Trial membership shall lapse. An individual may only have one period of Trial Membership. Trial Members do not have voting rights

## 7.2 Guest Members

Guests of the Club who wish to row may participate in rowing activities for a single occasion at the discretion of a Committee Member. Guests must be 'signed in' by a Committee Member who must vouch for their conduct. Guests may include friends and family members of Club Members. Guest Members do not have voting rights

## 7.3 Honorary Members

From time to time, the Club Committee may wish to admit an individual to an appropriate category of membership of the Club for reasons of improving the skills, capacity, or resilience of the club. In these circumstances the required Membership Subscriptions may be fully or partly waived by formal decision of the Committee

## **8. REFUSAL OF APPLICATION FOR MEMBERSHIP**

- 8.1 Any person who is in arrears of Membership subscriptions will not be admitted to membership until the arrears are discharged in full.
- 8.2 Any person who has been expelled from, or refused membership of the Club, another CPGA affiliated club or British Rowing shall not be eligible for or admitted to membership
- 8.3 If for reasons indicted above (or any other reason) the Membership Secretary feels that admission of a new applicant is not in the interests of the Club then the application shall not be determined, but shall be referred to the general Committee for a decision. The Committee shall consider the application for Membership and the views of the Membership Secretary. The Applicant may also make a written submission which will be considered by the Committee. If the Committee considers that the granting of membership to the person concerned would be detrimental to the aims and objectives of the Club; or by virtue of conduct or character would likely bring the Club or the sport of rowing into disrepute; or for some other similar good cause; the Committee shall refuse membership. The Committee decision is final.

Revised B. May 2017